



St. Louis Office for Developmental Disability Resources
Minutes of the Executive Committee
August 25, 2022

Board Members Present:

William (Bill) Siedhoff, Chairperson
Ken Franklin, Vice Chairperson

Patrick Brennan, Treasurer

Board Members Absent:

Cynthia Mueller, Secretary

Staff Members Present:

Shaelene Plank, Executive Director

Rachel Shapiro, Executive Assistant

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1. Call meeting to order – The meeting was called to order at 4:06 pm.
 2. Slate of officers for 10/22-10/23
 - Chairman – Ken Franklin
 - Vice Chairman – Bill Siedhoff
 - Treasurer – Pat Brennan
 - Secretary – Cynthia Mueller

Will present the new slate of officers to the full board and have them vote on it at the September board meeting. Shaelene will send out an email asking if anyone wants to put forth their name as an officer in case anyone else is interested.

3. Review Risk Management Plan 4th Quarter
 - 4th quarter review - We are doing well in all areas. Can eliminate some items or change them to low risk for next quarter. The pandemic is still a risk, but we are getting ready to redo our COVID policy due to new CDC guidelines. We will be able to discontinue our COVID response plan.
 - State budget cuts are a low risk now and will not be high next year. The rate standardization was the concern. Will continue to advocate for it. It is rated medium for now.
 - Decrease in TCM referrals. Do not think this risk will be removed. Our RFI was rejected. Reason: Our plan did not meet the needs of what they wanted to do. We said we would take city cases so they could shift their city case managers to the county. They were looking to decrease caseload size in the county. They will likely look at furthering lowering caseloads next year and could transfer some of their city cases transition some of them to us then. Right now, their focus is St. Louis County.
 - Managed Care system – this item can be removed for FY23. State moving toward value-based purchasing system.
 - Cybersecurity breach – always a risk but we have everything in place that we need.
 - Property tax eliminated – will stay on our plan for FY23. Nick Schroer won the St. Charles election and he is on team Eigel in the effort to eliminate personal property tax. It is the #1 legislative priority of MACDDS. They are now working on the wording of their priorities and push cards. Planning trips to Jeff City.
 - Safety of TCM staff during outdoor visits in the city – we no longer need to do outdoor visits. Changing to “working in the community in the city”.
4. Review Risk Management Assessment for FY23
 - Leadership went through the old list, edited it, and then rated the new list. The only risk that rated high (and the only one for which we must have a plan in place) is the pandemic. However, we also selected some medium-level risks to address as well. We have chosen: Property tax elimination, lack of safety of staff, and repeated underutilization of grants. Shaelene will talk to Nathan about putting some

technology items on the list – they are covered on the disaster recovery plan already, so we are not certain if they need to be spelled out here as well.

- Committee did not see any necessary additional changes.

5. Board Engagement Plan

- Will plan more agency tours. They are helpful and informative. Will talk to Industrial Aid, Horizon Housing, Artists First, and Bridges.
- Will try to schedule them in October, November, January, and February; some in the morning and some in the afternoon.
- September 27th – Planning event at One Cardinals Way (Bill’s current location) for board and leadership staff.

6. Alliance Agency Input Summary Report

- Shaelene shared the report we received from Sarah Buek. Shaelene’s team is meeting tomorrow to talk about it. Executive Directors are meeting next week to talk about it.
- Initial feedback from the committee: Staff problems, salaries, and retention are shared challenges. What can we do to help them with that? Purchase of Service is limiting them (restrictive). We have some money that they may be able to use to pay better and help with the turnover issue. It is a universal issue. A couple of boards want the accountability of POS, but it is not the only way. Lots of agencies do grant funding and can build in accountability. We have to be aligned on this. Shaelene will bring feedback back to ED meeting.

7. TCM RFI

- They received multiple responses for each county. Developed a standardized system to rate submissions. They did not give any city cases to anyone. Will pursue additional expansion to further reduce caseloads in subsequent years. Positive feedback in that there will be opportunities next year. Told Paul and Carrie with Collaborative Strategies about the result and that we will need to move forward in strategic planning with “Plan B”. Will be revising our priorities this week and next. They are due 8/31. Will meet 9/13 and go over all of it.
- We are disappointed but feel there are still opportunities. We said we would take 700 over a 2-year period. Their caseloads are 41 or more and they want to get to 36. Ours are 35.
- Their message is that they don’t want out of the business of case management, they just want to get to reasonable caseloads.

Ken Franklin moved to go into closed session to discuss real estate issues per Mo. Rev. Stat. §610.021(2).

Patrick Brennan seconded the motion. All in favor. None opposed. Motion passed.

The committee went into closed session per Mo. Rev. Stat. § 610.021(2) to discuss real estate issues at 4:48 pm.

The committee meeting re-opened at 5:09 pm. Ken Franklin moved to adjourn the meeting. William Siedhoff seconded the motion. All voted in favor. None opposed. The meeting was adjourned at 5:09 pm.

DocuSigned by:

Cynthia Mueller

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Cynthia Mueller, Secretary

10/7/2022

Date Approved