



St. Louis Office for Developmental Disability Resources
Minutes of the Executive Committee
January 14, 2021

Board Members Present:

William (Bill) Siedhoff, Chairperson
Ken Franklin, Vice Chairperson

Cynthia Mueller, Secretary
Patrick Brennan, Treasurer

Staff Members Present:

Shaelene Plank, Executive Director

Rachel Shapiro, Executive Assistant

1. Call meeting to order - The meeting was called to order at 4:08 pm by Bill Siedhoff.
2. Review of By-laws - No recommended changes by any committee members.
3. Review of ED succession plan
 - a. Committee agreed that the Executive Director succession plan should remain the same this year. They are not recommending changes.
4. Review of Strategic Plan Action Plan
 - a. Expiring at the end of 2021. Will be creating a new plan soon. Shaelene shared a detailed analysis of the Strategic Plan Action Plan.
 - b. Overall, we are doing well on our strategic plan. Most items are in the "green" and "yellow" zones. Shaelene is pleased with how we are doing, and the committee agreed.
 - c. New plan due at end of this year. Think about what we want to do – do we want to do it on our own, hire a consultant? Will assess at the end of the year what we want to do.
 - d. Shaelene will do a short summary of each goal for the full board.
5. Other:
 - a. Board members enjoyed the virtual breakfast and getting to know everyone. People agreed that it was a positive experience.
6. Call for meeting to adjourn – Bill moved to adjourn the meeting. The motion was seconded by Ken. Vote was all in favor. None opposed. The meeting was adjourned at 5:02 pm.

DocuSigned by:

Cynthia Mueller

Cynthia Mueller, Secretary

2/16/2021

Date Approved