



St. Louis Office for Developmental Disability Resources  
Minutes of the Program Committee  
February 7, 2019

**Committee Members Present:**

William (Bill) Siedhoff, Chairperson  
Nina Murphy, Board Member

Cynthia Mueller, Secretary

**Committee Members Absent:**

Sherry Wibbenmeyer, Board Member

**Staff Members Present:**

Shaelene Plank, Executive Director  
Nate (Nathaniel) Head, Senior Agency Relations Representative

Shameika Williams, Executive Assistant  
Ebony Young, Agency Relations Representative

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The meeting was called to order at 4:03pm.

1. Southside Wellness Center submitted a request to assist them purchase two new vehicles to replace older vehicles in their fleet. They received Mo Dot's 5310 grant and need to pay 20% down to receive the vehicles. They have fundraised 50% of their 20% down payment and need another \$13,000. Nina Murphy moved to grant Southside Wellness Center's request for \$13,000 to complete their 20% down payment. Cynthia Mueller seconded. Vote all in favor. Motion passed.
2. UCP Heartland submitted a request to raise the unit rate from \$10.25 to \$13.00 to match the DMH rate. Nina Murphy moved to increase the unit rate to \$13.00. Cynthia Mueller seconded. Vote all in favor. Motion passed.
3. UCP Heartland submitted a request to operate a youth camp during times when school is not in session. They would like to operate with a unit rate of \$13.41. This change will take effect when the agency submits their funding application for the next fiscal year.
4. Stanford Cooper with House of Pais submitted a request to raise the limit of individuals served from age 21 to 25. After discussion, the committee denied the request.
5. The Recreation Council of Greater St. Louis asked to collaborate on a way to modify their funding award to align with their camp registration deadlines. When their application is submitted in March, a portion of their funding award will be applied to July to September, and then October through September into the next funding cycle. The committee agreed to the proposed changes.
6. During a file review at Horizon Housing North, Nate Head discovered one of the staff members have a potentially disallowed criminal history. Nate Head will follow up with the DMH guidelines of disqualifying crimes and provide that information to the committee.
7. The Center for Head Injury Services has a March target date of opening their café in south city St. Louis.
8. Agency funding applications are due March 1, 2019. The committee would like for the agency to review funding applications and provide notes/recommendations on applications.

The meeting was adjourned at 5:22pm.

  
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Cynthia Mueller, Secretary

3/14/19  
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Date Approved