



St. Louis Office for Developmental Disability Resources  
Minutes of the Meeting of the Board of Directors  
Thursday September 12, 2019

**Board Members Present:**

William Siedhoff, Chairperson  
Patrick Brennan, Board Member  
Sherry Wibbenmeyer, Board Member  
David Weber, Board Member

Ken Franklin, Vice Chairperson  
Cynthia Mueller, Secretary  
Dionne Flowers, Board Member  
Michael Garvin, Board Member

**Board Members Absent:**

Nina North-Murphy-Board Member

**Staff Members Present:**

Shaelene Plank, Executive Director  
Shameika Williams, Executive Assistant  
Lisa Briggs, Controller  
Nathaniel Head, Senior Agency Relations Representative  
Samantha Montgomery, Service Advocate Mentor

Chrystal Griffin, Assistant Executive Director  
Jack Neyens, Financial Consultant  
Olivia Pruitt-Payne, HR Manager  
Nathan Patton, IS Manager

**Guests who signed in:**

Amanda Kehoe, Sunnyhill  
Peg Capo, DDRB  
Kabrina Forrest, Epworth-FSN  
Wendy Sullivan, Easterseals Midwest

Kathy Farache, AADD  
Heather Ward, Lifebridge  
Jodi Woessner, Pathways to Independence

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**I. Remarks from visitors**

There were no remarks from visitors.

**II. Call Meeting to Order**

William Siedhoff, Chairperson called the St. Louis Office for Developmental Disability Resources Board of Directors Meeting to order at 5:02pm.

**III. Public Hearing**

William Siedhoff presented the 2019 Tax Rate Resolution for the agency. William Siedhoff asked if there were any comments from the public and there were none. Dionne Flowers moved to accept the tax rate resolution, Patrick Brennan seconded. After a vote all in favor, the motion passed unanimously.

**IV. Approval of Meeting Minutes**

William Siedhoff ascertained a motion to approve the minutes from the last meeting of the Board of Directors on June 13, 2019, Executive Session minutes on June 13, 2019, and Executive Committee minutes on August 1, 2019. Dionne Flowers moved to accept the minutes as recorded and the motion was seconded by Cynthia Mueller. After a vote all in favor, the motion passed unanimously.

**V. Approval of Financial Report**

- Lisa Briggs, Controller, presented the June and July financial statements. As of 6/30/19, we have received 7.2 million dollars of tax revenue to use in fiscal year 19/20 that started July 1, 2019. As of 7/31/19 the remaining budget for agency allocations in the current fiscal year is 7.1 million dollars. The agency headcount has decreased by two Service Advocates. TCM revenue, wages and benefits continue to be under budget because of vacancies in department. David Weber moved to accept the financial reports, Dionne Flowers seconded. After a vote all in favor, the motion passed unanimously.
- Lisa Briggs presented a funding request from our transportation provider Southside Wellness. The provider failed to bill for a consumer's transportation because they were led to believe the consumer was a part of the waiver program. The provider is requesting reimbursement for the months of April, May, and June in the amount of \$1,534. Patrick Brennan moved to accept the request, David Weber seconded. After a vote all in favor, the motion passed unanimously.

**VI. Committee Reports**

Board Engagement

Ken Franklin presented information on the Board Engagement committee. This committee will identify barriers to success in board recruitment, engagement, and orientation. Board members interested in this committee should contact Ken Franklin or Shaelene Plank.

DD Resources 40<sup>th</sup> Anniversary

Cynthia Mueller invited board, staff, and community members to serve on the 40<sup>th</sup> Anniversary Committee. We will celebrate 40 years in August of 2020. Those interested should email the Executive Director.

**VII. Executive Director's Report**

1. The TCM rate is projected to stay the same next year.
2. There is an active waitlist within the Department of Mental Health Division of Developmental Disabilities for waiver services that started July 1, 2019. In home services will be limited to 35 new individuals per month and residential services will be limited to 5 new individual services per month.
3. Move expenses were provided to the board for their information. There will be additional expenses added.
4. DD Resources has new marketing materials. Board members and agencies are welcome to take the new rack cards and share.
5. Val Huhn and the MODD Council are working with a publisher to create newspapers insert booklets around the need for and shortage of DSPs in Missouri. DD Resources is interested in supporting this effort and will present the cost to the board of directors for approval.
6. Agencies are encouraged to submit posters for display at the agency and digital media for the display in the lobby.

**VIII. Old Business**

No old business.

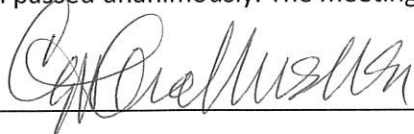
**IX. New Business**

No new business.

**X. Announcements**

No announcements.

David Weber, Board Member moved to adjourn the meeting. Dionne Flowers seconded. After a vote all in favor, the motion passed unanimously. The meeting ended at 5:34pm.



Cynthia Mueller, Secretary

11/21/19

Date Approved