



St. Louis Office for  
Developmental Disability Resources  
2334 Olive Street  
St. Louis, MO 63103-1531

Phone: (314) 421-0090  
TTY: (314) 421-0210  
Fax: (314) 421-2525  
Email: [stlidd@stlidd.org](mailto:stlidd@stlidd.org)

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May 15, 2017

**REFERENCE: YEAR END BILLING DEADLINE**

It is now approaching St. Louis Office for DD Resources (DD Resources) fiscal year end, June 30, 2017. The deadline for your agency to submit billing and all supporting documents for June 2017 is July 28, 2017, **by 4:30 pm**. Our office hours are 8:00 a.m. until 4:30 p.m. Any billing not received in the DD Resources office by this date and time **will not be processed for payment**.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Mary Ann Lenharth'.

Mary Ann "Annie" Lenharth  
Accountant II

cc: Richard Goldbaum- Interim Executive Director  
File



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**MISSION:**  
*To ensure individuals with developmental disabilities in the  
City of St. Louis have quality services, choices and full inclusion.*