



St. Louis Office for Developmental Disability Resources  
Minutes of the Meeting of the Board of Directors  
May 10, 2018

**Board Members Present:**

William Siedhoff, Chairperson  
Ken Franklin, Vice Chairperson  
Jackie Engel, Treasurer  
Nina North-Murphy, Board Member

Michael Garvin, Board Member  
Cynthia Mueller, Secretary  
Sherry Wibbenmeyer, Board Member

**Board Members Excused:**

**Staff Members Present:**

Shaelene Plank, Executive Director  
Shameika Williams, Executive Assistant  
Nathaniel (Nate) Head, Senior Agency Relations Representative  
Lisa Briggs, Controller  
Jack Neyens, Financial Consultant

Chrystal Griffin, Assistant Executive Director  
Ebony Young, Agency Relations Representative  
Olivia Pruitt, Human Resource Manager  
Christina Rachell, Administrative Generalist  
Nathan Patton, IS Manager

**Guests who signed in:**

Susan Fleming, Recreation Council  
Shanna Nieweg, HHDC  
Jodi Woessner, Pathways to Independence  
Pamela Merkle, AADD  
Kathy Farache, AADD  
Cathleen Horst, Project Inc  
Becky Herschbach, PLB  
Stanford Cooper, House of Pais  
Heather Ward, Life Bridge

Mary Ann Gehrin, Options for Justice  
Susan Schultz, Artists First  
Connie Petschomeh, HHDC  
Mark A. Keeley, St. Louis Arc  
Amanda Kehue, Sunnyhill  
Julia Pickup, Epworth  
Ray Halagera, Paraquad  
Ann Mangelsdorf, St. Louis Arc

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**I. Remarks from visitors**

There were no remarks from visitors.

**II. Call Meeting to order**

William Siedhoff, Chairperson called the St. Louis Office for Developmental Disability Resources Board of Directors Meeting to order at 4:07p.m.

**III. Introductions**

Introductions of the Board Members and guests were made. Nathan Patton and Christina Rachell were introduced as our new IS Manager and Administrative Generalist.

**IV. The Mission Moment**

The mission moment was presented by Ann Mangelsdorf, St. Louis Arc. The Assistance with Residential Care in the Home (ARCH) program provided through St. Louis Arc assists families by providing intermittent, short term relief to primary caregivers of a child or an adult with a disability. The program reimburses families for utilization of a care provider for an allotted number of hours throughout the year.

Ann highlighted the ARCH City Habilitation program has reimbursed 200 families a total of \$287,977 for 36,970 hours of short-term relief and care. Their waitlist has been eliminated and 28% of participants are reimbursed through their online system.

**V. Approval of Meeting Minutes**

William Siedhoff, Chairperson ascertained a motion to approve the minutes from the last meeting of the Board of Directors. It was moved by Cynthia Mueller, Secretary and seconded by Jackie Engel, Treasurer. The motion passed unanimously. A second motion to approve the minutes from the Executive Committee meeting on March 1, 2018 was given by Nina North Murphy, and seconded by Ken Franklin, Vice Chairperson. The motion passed unanimously. A third motion to approve the minutes from the Executive Committee on April 3, 2018 was given by Sherry Wibbenmeyer and seconded by Jackie Engel. The motion passed unanimously.

**VI. Approval of Financial Report (Committee Reports)**

Jackie Engel presented the financial report. She highlighted we continue to stay on track with our budget. We are under budget in revenue, offset by being under budget in cost. As of March 31' 2018 we have 6 million dollars in tax revenue set for use next fiscal year. Wages and benefits are under budget. Non-TCM revenue is continues to be over budget. TCM revenue is down because the department is not fully staffed. Cynthia Mueller moved we accept the financial report, Nina North Murphy seconded. The motion passed unanimously.

**VII. Executive Committee Report**

A motion to accept the staff recommendation for agency funding, a transportation rate increase, and a COLA for funded agencies was given by Jackie Engel and seconded by Cynthia Mueller. The motion passed unanimously.

**VIII. Executive Director's Report**

- Nathan Patton presented information collected since his hire at DD Resources on 4/9/2018. Nathan is in the process of updating technology at DD Resources to be more efficient and effective.
- We are still in the process of filling vacancies in the TCM department and will be reexamining the qualifications for the position.
- The results from the TAC audit for the TCM department at DD Resources were favorable.
- Chrystal Griffin presented the Mid-Year funding report. There were 7 approved requests totaling \$52,288.56 in additional funding to agencies.
- The sale of the building at 23<sup>rd</sup> and Pine is moving forward and may close later this summer.
- Ken Franklin moved we accept the DD Resources partnership with the I/DD helpline. Michael Garvin seconded. The motion passed unanimously.
- Shaelene will be looking for a time for the board to meet for a retreat later in the fall of this year.

**IX. Old Business**

The Board has identified a potential member and will be moving forward with her candidacy.

Nina North Murphy moved we change the age of TCM consumers served from the age of 3 years and older to 17 years and older. Ken Franklin seconded. The motion passed unanimously.

**X. New Business**

No new business.

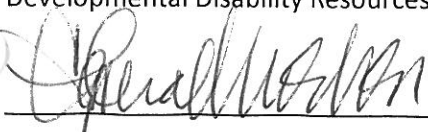
**XI. Announcements**

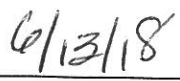
No new announcements.

**XII. Adjourned**

William Siedhoff, Chairperson moved to close the public meeting and go into closed session for the purpose to engage in discussions regarding personnel matters as permitted by 610.021(1), RSMo.

Roll call was taken as follows, in favor of the motion: William Siedhoff, yes. Ken Franklin, yes, Jackie Engel, yes, Nina North-Murphy, yes, Cynthia Mueller, yes, Sherry Wibbenmeyer, yes. Michael Garvin, yes. The St. Louis Office for Developmental Disability Resources Board of Directors Meeting was adjourned at 4:50 p.m.

  
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Cynthia Mueller, Secretary

  
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Date Approved