



St. Louis Office for Developmental Disability Resources
Minutes of the Meeting of the Board of Directors
Thursday February 14, 2019

Board Members Present:

William Siedhoff, Chairperson
Ken Franklin, Vice Chairperson
Sherry Wibbenmeyer, Board Member
David Weber, Board Member

Patrick Brennan, Board Member
Cynthia Mueller, Secretary
Dionne Flowers, Board Member

Board Members Absent:

Mike Garvin, Board Member

Nina Murphy

Staff Members Present:

Shaelene Plank, Executive Director
Shameika Williams, Executive Assistant
Lisa Briggs, Contoller
Nathaniel (Nate) Head, Senior Agency Relations Representative
Ebony Young, Agency Relations Representative

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Jack Neyens, Financial Consultant
Nathan Patton, IS Manager
Carmen Young, TCM Supervisor
Kelsi Davis, Service Advocate

Guests who signed in:

Richard Coleman, UCP
Sara Fulk, Sunnyhill
Ray Halagera, Paraquad
Heather Ward, Lifebridge
Karen Trower, Heartland Industries

Shawna Hodge, UCP Heartland
Kathy Farache, AADD
Kait Calys-Strohm, ESMW
Don Kaufmann, PLB

I. Remarks from visitors

There were no remarks from visitors.

II. Call Meeting to order

William Siedhoff, Chairperson called the St. Louis Office for Developmental Disability Resources Board of Directors Meeting to order at 4:00pm.

III. Introductions

Introductions of the Board Members and guests were made.

IV. The Mission Moment

The mission moment was presented by Kelsi Davis, Service Advocate. She shared a story about her consumer Adrian. When Adrian first started receiving services from DD Resources, his only goal was getting through each day. Adrian worked with his supported living staff at Sunnyhill and Easterseals Midwest to find a job as a bagger at a grocery store. With his new job, he was able to pay bills on his own. Through the support of DD Resources, Easterseals Midwest and Sunnyhill he is now able to live independently.

V. Approval of Meeting Minutes

William Siedhoff, Chairperson, ascertained a motion to approve the minutes from the last meeting of the Board of Directors. It was moved by David Weber, Board Member, and seconded by Ken Franklin, Vice Chairperson. The motion passed unanimously. A second motion to approve the minutes from the Finance Committee meeting on January 31, 2019 was given by David Weber, and seconded by Dionne Flowers, Board Member. The motion passed unanimously. A third motion to approve the minutes from the November Executive Session was given by David Weber and seconded by Dionne Flowers. The motion passed unanimously.

VI. Bylaws Review

William Siedhoff presented the proposed changes to the bylaws of the agency. The new changes will be voted on at the next meeting of the Board of Directors.

I. Approval of Financial Report (Committee Reports)

Lisa Briggs, Contoller, presented the December financial statements. As of 12/31/18, we have received 8.8 million dollars of tax revenue to use in fiscal year 2019/2020 that starts July 1, 2019. Staffing is still below budget. Non-TCM

revenue continues to be over budget due to TIF. TCM revenue, wages and benefits continue to be under budget because of vacancies in department. David Weber moved to accept the financial report, Dionne Flowers seconded. The motion passed unanimously.

The Finance Committee reviewed the 990 at their meeting on January 31st of this year. Cynthia Mueller, Board Secretary moved to accept FY18 990, David Weber seconded. The motion passed unanimously.

II. Program Committee Report

1. Southside Transportation submitted a request for the agency to assist them with the down payment of new vehicles they were awarded through a grant. The committee approved the request. Dionne Flowers moved to accept the approval of the program committee and award Southside Transportation \$13,000 for their down payment. Sherry Wibbenmeyer seconded. The motion passed unanimously.

III. Executive Director's Report

1. The alignment and integration project between the SB40 Boards is moving forward.
2. The I/DD helpline has received 441 calls between August 1 and December 31, 2018. The program continues to move forward. Tracy, one of the community connectors from the helpline will be at the March board meeting to give more information on progress.
3. CARF will be here for our accreditation survey March 7-8
4. DD Resources board retreat/strategic planning was February 1 at the agency. The Rome Group facilitated the session.
5. The agency reviews its risk management plan annually. We have identified areas needing update and have made the appropriate changes.
6. The Olive and Pine buildings are under contract. We will continue to lease from both buyers until we have located space to lease. We have looked at 10+ spaces and have narrowed down the options that would work for us. We have several proposals that we will review with the Building Committee and will likely make a decision in the coming weeks.

IV. Old Business

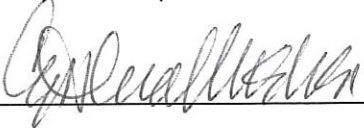
No old business.

V. New Business

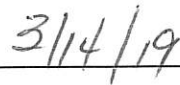
Nathan Patton, IS Manager present the 2019 technology plan and updated IT policies. Ken Franklin moved to accept the 2019 Technology Plan and IT Policies, Dionne Flowers seconded. The motion passed unanimously.

VI. Announcements

David Weber, Board Member moved to close the public meeting and go into closed session for the purpose to engage in discussions regarding personnel matters as permitted by 610.021(1), RSMo. Dionne Flowers, Board Member seconded and the motion passed unanimously. The meeting ended at 4:40pm.



Cynthia Mueller, Secretary



Date Approved