

AUTHORITY TO MODIFY AN AWARD/ALLOCATION

(Approved February 11, 2016; Effective July 1, 2016)

The following is a revision to the current Authority to Modify an Award/Allocation Policy found on page 42 of the Funding Manual; the current Funding Manual can be viewed at www.stltd.org.

Effective July 1, 2016. All actions to reduce, increase or terminate an Award require prior review and approval from the DD Resources Board or the individual receiving the services via written consent of the individual. On a monthly basis, the Fiscal and Agency Relations Department review the utilization of each funded service provider. This analysis assists the Fiscal and Agency Relations Department in making determinations regarding reductions of awards based on under-utilization or offering increased funding based on reaching target utilization projections.

A. Reduction of Award:

1. During the funding cycle, if it is determined that a Funded Service Provider has a one year history of underutilizing their award amount by at least 10%, DD Resources staff will make a recommendation to the DD Resources Board of Directors to put into reserve a percentage (a minimum of 10% with increases by increments of 5%) of their award for the following fiscal year. During the course of the following fiscal year, said Funded Service Provider is able to access the reserve amount if needed, but if it remains unspent in its entirety, then the award amount is reduced by the percentage for the following fiscal year. This information is communicated to the Funded Service Provider during the funding cycle in the form of a Project Analysis and is subject to final approval by the DD Resources Board of Directors.